



CITY OF MONTEREY PARK

SIGN FACE CHANGE

This application is not for electrical work. If electrical work is to be performed, a separate electrical permit must be obtained from the Building and Safety Division prior to submittal of this application.

Project Address: _____

Business Name: _____

Installer's Name: _____

Address: _____

Phone Number: _____ Alternate Phone Number: _____

Expected Installation Date: _____

Attach 2 copies of sign plan, which must include the following information: Address; Unit number; Color graphic representation of the sign (content); Photograph of sign location, including full building frontage (may be combined with graphic representation); Sign dimensions; Text dimensions; and List of colors and materials.

This approved application and sign plans must be available to Planner during inspection.

Your inspection date and time is: _____

Do Not Write Below This Line

Case Number: FC- _____ - _____

Fee Paid \$ _____

MSP: ☐no ☐yes—☐verified compliance

Receipt Number _____

Planner _____

Approval Stamp